

ORLEANS HOMEBUILDERS CUSTOMER SERVICE REQUEST



Please remit to **Orleans Homebuilders** at the appropriate location:

- New Jersey** 3333 Street Rd., Suite 101, Bensalem, PA, Attn: Customer Service Dept.
- Pennsylvania/New York** 3333 Street Rd., Suite 101, Bensalem, PA, Attn: Customer Service Dept.
- Charlotte** 700 Forest Point Circle, Suite 102 Charlotte, NC 28273, Attn: Kenna Chandhok
- Richmond** 711 Moorefield Park Dr., Ste. E, Richmond, VA 23236, Attn: Ben Lent
- Tidewater** PO Box 235, Carrollton, VA 23314, Attn: Wes Dollins
- Greensboro** 720 W. Main St., Jamestown, NC 27282, Attn: Tammy Sillmon
- Raleigh** 211 James Jackson Ave., Cary, NC 27513, Attn: Pam Rable
- Chicago** 650 East Algonquin Rd., Suite 100, Schaumburg, IL 60173, Attn: Amy Wilmer

Homeowner _____

Community _____ Lot No. _____

Address _____

Home Phone _____ Work Phone _____

Settlement Date _____ Date Submitted _____

Please complete the Item No., Location, and Description columns below:

ITEM NO.	LOCATION	DESCRIPTION	FOR OFFICE USE ONLY				H/O Init.
			CUSTOMER SERVICE REP. COMMENTS	<u>W</u> N/W	<u>Tech</u> Sub	Date Comp	

Availability Comments _____

All items listed above which have been determined to be non-warrantable (N/W) have been explained and acknowledged as such by the homeowner with the understanding that no further action will be taken. The homeowner shall acknowledge completion of the individual warrantable items above by initialing where indicated.

Homeowner _____ Date _____ Orleans Representative _____ Date _____